

MINUTES OF THE
MAG MANAGEMENT COMMITTEE MEETING
September 13, 2000
MAG Office Building - Saguaro Room
Phoenix, Arizona

MEMBERS ATTENDING

Lloyd Harrell, Chandler, Chairman	Terry Ellis, Peoria
Scott Schrader, Avondale	Frank Fairbanks, Phoenix
*Joe Blanton, Buckeye	Joe LaFortune for Cynthia Seelhammer,
*Jon Pearson, Carefree	Queen Creek
*Usama Abujbarah, Cave Creek	David Easchief, Salt River Pima-Maricopa
Stuart Brackney, El Mirage	Indian Community
Paul Nordin, Fountain Hills	Steve Olson for Jan Dolan, Scottsdale
Carl Stephani, Gila Bend	Bill Pupo, Surprise
*Urban Giff, Gila River Indian Community	Shannon Wilhelmsen for John Greco, Tempe
George Pettit for Kent Cooper, Gilbert	Reyes Medrano for Ralph Velez, Tolleson
Martin Vanacour, Glendale	Fred Carpenter, Wickenburg
Stephen Cleveland, Goodyear	Lloyce Robinson, Youngtown
Mark Johnson, Guadalupe	Dick Wright for Mary Peters, ADOT
Horatio Skeete, Litchfield Park	Tom Buick for David Smith, Maricopa County
Mike Hutchinson, Mesa	Ken Driggs, RPTA
Tom Martinsen, Paradise Valley	

*Those members neither present nor represented by proxy.

1. Call to Order

The meeting was called to order by Chairman Lloyd Harrell, Chandler, at 12:05 p.m.

Chairman Harrell introduced and welcomed the City Manager for Avondale, Scott Schrader, the Interim Manager for El Mirage, Stuart Brackney, and the Interim Manager for Guadalupe, Mark Johnson.

Chairman Harrell announced that a revised memo for agenda item #10, Renewal of MAG Office Space, and an update on the videoconferencing system implementation for agenda item #14, MAG Regional Videoconferencing Systems and Regional Connections Update, was at each place.

2. Approval of July 12, 2000 Meeting Minutes

Chairman Harrell asked if there were any corrections to the minutes. Hearing none, he asked for a motion to approve.

Martin Vanacour moved to approve the minutes of the July 12, 2000 Management Committee meeting. Tom Martinsen seconded.

Before a vote was taken, Chairman Harrell recognized public comment from Blue Crowley, who passed out packets of material that were referenced in the Final Phase Public Input Opportunity Report. He said that the packet included the intergovernmental agreement on Deck Park between the City of Phoenix and ADOT, 1987 lottery expenditures for Deck Park design, and letters Mr. Crowley has written over the years on processes. Chairman Harrell thanked Mr. Crowley for his comments.

A vote was taken on the motion to approve the minutes of the July 12, 2000 Management Committee meeting and the motion carried unanimously.

3. Call to the Audience

Chairman Harrell stated that a timer is available to assist the public with their presentations. He noted that public comments have a three minute time limit. When two minutes have elapsed, the yellow light will come on notifying the speaker that they have one minute to sum up. At the end of the three minute time period, the red light will come on. He stated that for members of the audience who wish to speak, cards are available from the staff who will bring it to the Chairman. Public comment is provided at the beginning of the meeting for non-agenda items.

Chairman Harrell recognized public comment from Blue Crowley, who stated that he would address all of his comments in one five minute period. Chairman Harrell noted there were no objections. Mr. Crowley expressed appreciation for the cooperation of governments. For agenda item #8, Enhancement Funds Working Group Round VIII Recommendations, Mr. Crowley stated that even though the tunnel at I-17 is not being done, the multi-modal job is being done. He stated that the express terminal on I-10 has now been taken out of the TIP. Plans for the terminal have been delayed since 1987. Mr. Crowley stated that the totality is not being considered. For agenda item #9, Draft 2000 Vehicle Miles of Travel Forecasting and Tracking Report, Mr. Crowley stated that the numbers are getting close this time. Circulator buses are needed in all communities. Paint should be used as a weapon to protect pedestrians and bicyclists. For agenda item #13, Development of New Regional Transportation Plan, Mr. Crowley stated that bus service is not being addressed at Grand Avenue. Chairman Harrell thanked Mr. Crowley for his comments.

4. Executive Director's Report

James M. Bourey stated that the new sound system has been installed in the Saguaro Room. This equipment is a part of the enhancements needed to implement the Regional Videoconferencing System.

Mr. Bourey stated that MAG was the recipient of an Environmental Excellence Award at Valley Forward's awards dinner on September 8, 2000. The award was presented for the MAG Alternative Fuels Forum.

Mr. Bourey stated that an Elderly Mobility Working Group has been formed to develop a regional action plan and possibly plan a conference for 2002.

Mr. Bourey stated that three public meetings have been held in Buckeye, Wickenburg, and Sun City, on the proposed Canamex routes through the Maricopa region. He noted that more than 700 citizens

attended the public meetings. Mr. Bourey stated that a revised recommendation would be available soon.

Mr. Bourey stated that MAG recently met with the Department of Public Safety to discuss implementation of the Freeway Service Patrol, and the Intelligent Transportation System and safety issues.

Mr. Bourey stated that a joint meeting of the MAG Regional Council Executive Committee, the Chair of the MAG Regional Council Transportation Subcommittee, and the ADOT State Board has been scheduled for October 5, 2000. Mr. Bourey stated that a joint MAG, PAG and State Board representatives meeting has been scheduled for Wednesday, October 25 from 10:30 a.m. to 1:00 p.m. in Casa Grande. He stated that funding would be one of the topics for discussion.

Mr. Bourey stated that a draft calendar of upcoming agenda items for Regional Council approval was at each place. He explained that the calendar shows action and informational items and the anticipated schedule for consideration. Mr. Bourey stated that suggestions on the calendar are welcome.

Mr. Bourey introduced two new MAG staff members. Steve Ochs was hired to replace an air quality modeler staff member. Mr. Ochs received his Bachelor's degree from the University of California at Santa Cruz and his Master's in Chemistry from Arizona State University. Tiffany Lopez-Powell has been hired to maintain the MAG database.

Chairman Harrell thanked Mr. Bourey for his report. He stated that Joe LaFortune had an introduction. Mr. LaFortune announced that Lubomir Maciak, Town Manager of Levoca, Slovakia, and Jana Maciakova, were present at the meeting. Mr. Maciak and Ms. Maciakova were participants in the ICMA internship program to learn about government in the United States. He mentioned that they have participated in the program nationwide. Mr. LaFortune introduced Mr. Maciak. Mr. Maciak explained that Levoca is a small historic town in Slovakia. He stated that he has learned many new concepts during the program that will help him in his job in Slovakia. Chairman Harrell encouraged all ICMA members to consider this worthwhile exchange program.

5. Approval of Consent Agenda

Chairman Harrell stated that public comment is provided at the beginning of the meeting for consent items. Chairman Harrell stated that any member of the Committee may request that an item be removed from the consent agenda and considered individually.

Chairman Harrell noted that no additional public comment cards had been turned in.

Chairman Harrell stated that the City of Tempe requested that item #7, Regional Aviation System Plan Update Consultant Recommendation and Amendment of Unified Planning Work Program, be removed from the consent agenda for a clarification from the staff. Chairman Harrell stated that items remaining on the consent agenda are #6 and items #8 through #12. He asked if any member had comments or questions. Hearing none, he asked for a motion.

Fred Carpenter moved to recommend approval of Consent Agenda items #6, #8, #9, #10, #11, and #12. Mike Hutchinson seconded, and the motion carried unanimously.

16. Domestic Violence Update

This agenda item was taken out of order.

Chairman Harrell introduced Phoenix City Councilmember and Chair of the MAG Domestic Violence Council, Peggy Bilsten. Councilmember Bilsten summarized the history of the Domestic Violence Plan. She stated that 41 recommendations were developed in the Plan. Councilmember Bilsten stated that a Workplace Manual, brochures for faith based and employer communities and a MAG Domestic Violence website have been developed. In addition, more than 200,000 Domestic Violence safety plans, in both English and Spanish, have been distributed. Councilmember Bilsten acknowledged the assistance of Frank Fairbanks in placing the brochures in the City of Phoenix rest rooms for accessibility. She stated that placing the brochures in rest rooms is easy and can be implemented immediately. Councilmember Bilsten stated that more than 300 people have received Domestic Violence training, including MAG Domestic Violence Council members, faith leaders, child protective case workers, State Directors and Executives, the Arizona Attorney General's office, hospital personnel, and Arizona State Legislators. Councilmember Bilsten stated that funding has been received from the Governor's Innovative Prevention Program Grant, Arizona Attorney General's Office, Philip Morris Doors of Hope Grant in collaboration with the Paradise Valley United Methodist Church, and the Corporate Citizenship Initiative Grant in collaboration with the Governor's Office for Domestic Violence Prevention.

Councilmember Bilsten stated that the MAG Domestic Violence Council recommended workplace policies and practices, promoting local coordinating councils, and crisis response teams as priorities. She summarized workplace Domestic Violence statistics and that Domestic Violence costs employers \$3 to \$5 billion per year. Councilmember Bilsten referred to a Domestic Violence incident at the City of Phoenix Personnel offices a few years ago. She commended Mr. Fairbanks for implementing policies against domestic violence immediately.

Councilmember Bilsten stated that a survey had recently been done to all Maricopa County Cities and that we were please by the number of cities expressing interest in receiving training. MAG staff will be attending a conference on workplace and domestic violence and will be brining back resources on

training. They will be contacting to follow up with cities once they gain the valuable information from the conference.

Councilmember Bilsten summarized workplace strategies, that include implementing a workplace policy, incorporating practices to support victims, and facilitating training for Managers and Supervisors. She stated that input is welcome. Chairman Harrell thanked Councilmember Bilsten for her presentation and asked if there were any questions.

Mr. Fairbanks stated that Domestic Violence is a problem that affects everyone in all communities. The cycle of abuse affecting children may cause them to become batterers. Mr. Fairbanks commended Councilmember Bilsten for her efforts on this issue. He commented that great progress has been made that could make a difference in families.

Chairman Harrell expressed his appreciation for the efforts. He reminded all to take packets of the Domestic Violence pamphlet back to their communities for placement in rest rooms. Mr. Medrano requested the Spanish version pamphlet.

Councilmember Bilsten introduced Commander Kim Humphrey from the Phoenix Police Department. Commander Humphrey stated that he is presently on loan to the State to work on the Domestic Violence issue and is a member of the Domestic Violence Council. He said that local coordinating councils can strengthen links between departments to increase awareness about the incidence of domestic violence and increase coordination of efforts to better assist victims and hold offenders accountable. Commander Humphrey said that strategies of the local coordinating councils include designing and distributing the *Model Guide for Local Coordinating Councils on Domestic Violence*, holding a conference in spring 2001, and providing followup training and outreach. Commander Humphrey stated that city attorneys, municipal judges, law enforcement officials, adult probation officers, social service providers, victim advocates, and victims or survivors are potential members for local coordinating councils.

Commander Humphrey noted that staff will follow up with the appropriate designee from each local government to get the names of the individuals who would be appropriate for starting a council in each city.

Mr. Nordin asked if presentations, similar to the one given today, could be given to City Councils. Commander Humphrey replied that the presentations could be arranged. Mr. Bourey stated that those interested in receiving a presentation at their jurisdiction's Council meeting should contact MAG staff. Chairman Harrell noted that copies of the Domestic Violence Workplace Manual were being handed out to members.

7. Regional Aviation System Plan Update Consultant Recommendation and Amendment of Unified Planning Work Program

This item was removed from the Consent Agenda.

Ms. Wilhelmsen stated that the City of Tempe wanted to ensure that the Plan Update's Scope of Work contained previously completed studies. Harry Wolfe stated that information from previous studies would be incorporated into the Plan. Mr. Wolfe indicated that it was his understanding that this information would not be included in the Scope of Work. Ms. Wilhelmsen asked for confirmation that the Plan Update would include findings from previous studies, but the Scope of Work would not. Mr. Wolfe replied that was correct. Mr. Ellis asked for clarification of the purpose of the Plan Update. Mr. Wolfe replied that the Update will determine air transportation needs and requirements until 2020. Hearing no further discussion, Chairman Harrell asked for a motion.

Paul Nordin moved to recommend selecting GRW Willis, Inc. to conduct the Regional Aviation System Plan Update for an amount not to exceed \$312,925 and to amend the FY 2001 MAG Unified Planning Work Program to add \$77,925 of FHWA Planning funds to the previously budgeted amount of \$240,000 for the project. George Pettit seconded.

Before a vote was taken, Mr. Nordin requested clarification of the change order process. Mr. Bourey replied that changes would be brought back to the Management Committee and Regional Council for their consideration.

Mr. Fairbanks expressed his support for the project moving ahead. He indicated that the Regional Aviation System Plan Update is critical and important for the future of the region's aviation.

Chairman Harrell asked for a vote on the motion to recommend selecting GRW Willis, Inc. to conduct the Regional Aviation System Plan Update for an amount not to exceed \$312,925 and to amend the FY 2001 MAG Unified Planning Work Program to add \$77,925 of FHWA Planning funds to the previously budgeted amount of \$240,000 for the project. The motion carried unanimously.

6. Amendment of MAG Transportation Model Enhancements Consultant Contract

The Management Committee, by consent, recommended providing transportation model enhancements by amending the current contract with Parsons Brinckerhoff Quade & Douglas by \$30,000, which increases the total contract from \$283,000 to \$313,000.

8. Enhancement Funds Working Group Round VIII Recommendations

The Management Committee, by consent, recommended forwarding the Enhancement Funds Working Group ranked list of applications to the Arizona Department of Transportation for consideration by the State Transportation Enhancement Review Committee.

9. Draft 2000 Vehicle Miles of Travel Forecasting and Tracking Report

The Management Committee, by consent, recommended acceptance of the Draft 2000 Vehicle Miles of Travel Forecasting and Tracking Report.

10. Renewal of MAG Office Space Lease

The Management Committee, by consent, recommended renewing the current leases for the second and third floors for a five year period and for the MAG Executive Director to execute the necessary lease agreements.

11. Amendment to the FY 2001 MAG Unified Planning Work Program and Annual Budget to Accept a Grant From the U.S. Department of Energy

The Management Committee, by consent, recommended amending the FY 2001 MAG Unified Planning Work Program and Annual Budget to accept a \$140,000 grant from U.S. Department of Energy for dedicated alternative fueled vehicles.

12. Amendment to the FY 2001 MAG Unified Planning Work Program and Annual Budget to Accept a Grant from the Arizona Attorney General's Office

The Management Committee, by consent, recommended amending the FY 2001 MAG Unified Planning Work Program and Annual Budget to accept a \$30,000 grant from the Arizona Attorney General's Office to support implementation of the MAG Domestic Violence Council initiatives.

13. Development of New Regional Transportation Plan

Mr. Anderson stated that he would provide an update on the development of the new Regional Transportation Plan. He said that a Request for Proposals for consultant assistance to develop the Plan was issued on August 11, 2000. Three responses were received from the consulting firms, URS Greiner, Wilbur Smith and Associates, and Parsons Brinckerhoff. Mr. Anderson stated that the Regional Transportation Plan Advisors, made up of the chairs of the MAG transportation committees, the Air Quality Technical Advisory Committee, the Human Services Technical Committee, a representative of the Indian communities, and representatives of three transportation agencies, will initiate discussion and review the proposals on September 22, 2000.

Mr. Anderson stated that interviews of the firms are scheduled for October 4, 2000 to arrive at a consensus of the preferred firm. Their recommendation will be presented to the Transportation Review Committee, to the Regional Council Transportation Subcommittee, the Management Committee on October 18, 2000, and to the Regional Council on November 1, 2000 for their consideration. Chairman Harrell thanked Mr. Anderson for his report and asked if there were any questions. He noted that this item was for information only and no action was requested.

14. MAG Regional Videoconferencing Systems and Regional Connections Update

Heidi Pahl reviewed the history of the MAG Regional Videoconferencing System Project. She stated that the project would reduce vehicle trips, congestion and air pollution emissions, save time, widen agency participation and communication possibilities. Ms. Pahl stated that each agency's commitment was to provide one site coordinator and a backup site coordinator. She summarized equipment purchases for the system and mentioned that some agencies have purchased extra equipment with their own funds. Ms. Pahl stated that the site coordinator for each agency is responsible for administering the system and assisting and training end users. She said that training is required for Site Coordinators. Ms. Pahl noted that an updated project implementation summary and list of primary and backup site coordinators was at each place.

Ms. Pahl stated that the Regional Connections Project would provide e-mail, internet, and a web presence for those jurisdictions who currently do not have this technology. Implementation has begun, with installation taking place later in the month. Chairman Harrell thanked Ms. Pahl for her presentation and asked if there were any questions. Mr. Bourey noted that the videoconferencing system could be used for meetings other than MAG meetings. The system could accommodate meetings between jurisdictions. Chairman Harrell noted that this item was for information only and no action was requested.

15. Regional Telework Update

Susan Tierney stated that a new program, the Valley Telework Project, is being developed to implement or expand the existing telework programs in the Valley. Nationally recognized telework experts will be available to assist Valley companies in their telework efforts free of charge. She explained that this assistance is designed to give organizations technical support to effectively integrate telework concepts into their workplace.

Ms. Tierney stated that telework offers many benefits to both the employer and employee. Employers find that it helps with employee recruitment, retention and productivity. Employees like telework because it helps balance work and personal time, has fewer distractions, and can reduce stress with less time spent on commuting. Ms. Tierney stated that the community benefits by decreased traffic congestion and better air quality. At least twelve organizations, of varying sizes and industries, will be chosen to receive the telework assistance at no charge to them.

Ms. Tierney summarized the statistics of teleworking in the Valley. She stated that 67,200 employees in the Valley now telework, which equals about 700,000 miles that are not being driven each day and a savings of 25,000 pounds of pollution. Ms. Tierney stated that the goal is to increase this number to more than 87,000. Ms. Tierney stated that the Governor endorses the project and the State recently

reached their goal of having 15 percent of local state workers telecommuting at least once a week. Ms. Tierney stated that both public and private organizations are welcome to apply for the free consultant assistance.

Ms. Tierney stated in order to qualify, organizations need to submit an application and a letter of commitment to RPTA by October 6, 2000. She mentioned that applications were included in the agenda packet, and were available at the meeting today. In addition, the application could be downloaded from www.valleymetro.maricopa.gov. Ms. Tierney stated that the Valley Telework Project is being funded by MAG with FHWA CMAQ funds. Chairman Harrell thanked Ms. Tierney for her presentation and asked if there were any questions. Mr. Driggs acknowledged MAG's assistance on this project and encouraged all to utilize the concepts. Mr. Driggs stated that teleworking motivates employees.

Dennis Smith commented that recruiting and retaining employees is a big issue. He commented that projections indicate that the turnover rate could reach 40 percent. All strategies need to be examined. Mr. Smith indicated that teleworking may be a solution to retaining employees.

Chairman Harrell announced that packets of Domestic Violence pamphlets in both English and Spanish had been handed out for members to take back to their communities. There being no further business, Chairman Harrell asked for a motion to adjourn.

Ken Driggs moved Frank Fairbanks seconded, and the motion carried to adjourn the meeting at 1:10 p.m.

Chairman

Secretary